



Thank you for expressing interest in membership in the Big Horn Home Builders Association. Enclosed is membership application. We are an active, growing organization, and we welcome your participation in the projects that are important to you and your business. Our most recent focus has included:

- The Apprenticeship Program & Sheridan College Trades Technology Classes -- Education
- The Home Show - annually
- A good working partnership with the City and County building and planning departments
- Economic Development
- Community projects

The BHHBA general membership meetings are usually held the second Tuesday of the scheduled month. Notices go out prior to the meetings and reservations are required. We encourage you to visit several meetings and visit with members, ask questions, get to know us, and allow us to get to know you. Call the BHHBA office and make a reservation. 6:00 PM Networking/Social Period followed by Dinner, a brief business meeting and a speaker.

Other benefits of membership include:

Recognition through website listing

Participation in Annual Events

Member discounts on car rentals and purchases, office products, computers, overnight delivery & more

To make application to the Big Horn Home Builders Association, an applicant must have been doing business in the Sheridan area for at least one full year, and must have attended at least one general meetings as a guest. Each applicant must be sponsored by a BHHBA member in good standing, and that sponsor's signature must appear on the application. The application is then presented with a check for the full amount of one year's dues (see below). Upon receipt of the completed application and dues, the Board of Directors will begin the application approval process, which typically takes approximately 1-2 months. In addition to checking references provided, applicants' names are presented to our general membership for feedback before approval of the board. Once approved, you will enjoy full benefits of membership in the Big Horn Home Builders Association, the Wyoming Home Builders Association and the National Association of Home Builders, including access to the NAHB website and library.

Dues Structure 2019-2020

National Dues	\$198.00
State Dues	\$40.00
Local Dues	<u>\$130.00</u>
TOTAL DUES	\$368.00

All dues are subject to change upon notification to membership.

Visit our web site at www.bhhba.org

P O Box 7248 Sheridan, WY 82801

Phone (307) 429-8787

Email: info.bhhba@gmail.com



BIG HORN HOME BUILDERS ASSOCIATION

NEW MEMBER POLICIES/PROCEDURES

- _____ Applicants must have a business established for at least one year in Wyoming before being considered for membership in the association.
- _____ Applications must be accompanied by a check in the amount of \$368.00 (first year dues), and dues will be renewed annually on the anniversary of membership in the association.
- _____ Applicants must be recommended by a member in good standing of the Big Horn Home Builders Association. If a sponsor has not signed the application, it will not be considered until it has been signed by a qualified sponsor.
- _____ Membership applications will be brought before the Board of Directors of the Association at the next regularly scheduled board meeting after appropriate paperwork has been received.
- _____ Applicants' references will be checked and a review will be completed by the next regularly scheduled meeting of the board of directors, unless there is an issue that cannot be resolved in that length of time.
- _____ Membership applications will be presented to the general membership for feedback before approved by the board of directors.
- _____ Applicants' checks will be deposited only after their applications have been approved by the board of directors.
- _____ Dues to accompany each application include:

National Association of Home Builders	198.00
Wyoming Home Builders Association	40.00
Big Horn Home Builders Association	<u>130.00</u>
	368.00
- _____ Applicants will be added to the membership and dues will be paid to national and state associations within one month of deposit of their dues.
- _____ Members will be added to the local membership list within 5 days after their application is accepted.

Big Horn Home Builders Association
PO Box 7248, Sheridan, WY 82801
(307) 429-8787



BIG HORN HOME BUILDERS ASSOCIATION

MEMBERSHIP APPLICATION

Company Name: _____

Contact Person (Member applicant): _____ Title: _____

Mailing Address: _____

Site Address (Main Location): _____

City, State Zip _____

Owner or owners (if different from member applicant): _____

Telephone _____ Fax _____ Cell Phone _____

E-mail address _____ Website _____

Membership Type: Builder / Associate / Affiliate Business Type: Contractor / Subcontractor / Developer / Specialty Trade: _____

Are you currently involved in any legal actions as either Plaintiff or Defendant? Yes/No
Explain: _____

Year began doing business in Sheridan (must be at least one year to be considered for BHHBA membership) _____

Voluntary Information for demographic purposes and used to determine eligibility to receive Builder Magazine and other pertinent mailings:
\$\$Volume/Annual _____ # Units Annual _____ # Employees _____

Other Information (year business established, list names of employees, or other information about your company, etc.):

Contractors/Subcontractors:

Type of License: _____ Municipality in which licenses are held: _____

REFERENCES: Please complete requested reference information entirely. In addition to references being checked, members of the Big Horn Home Builders Association will be asked to give feedback on all applications received.

Associates: Please provide at least 4 references of businesses or individuals with whom you provide services or products, who can attest to your ethical business practices.

Contractors/Subcontractors: Please provide information for the last four projects you have completed (name, address, telephone # for your last 4 customers). Also, please list at least three subcontractor or contractor references (contractors/subcontractors to whom you have provided services or from whom you have contracted services). **Please complete requested information entirely.**

Name	Address	Telephone	Type of Project

I agree to abide by the Constitution, Bylaws and Code of Ethics of the Big Home Builders (a copy of which is provided upon request), the National Association of Home Builders of the United States with which the local association is affiliated, and of the Wyoming Association of Home Builders. A remittance of \$368.00 representing my annual membership dues in the affiliated associations accompanies this application, to be renewed annually on the anniversary of membership acceptance.

(Signature of Applicant)

(Date)

(Printed Name of Applicant whose signature appears above)

AFTER AT LEAST ONE YEAR OF DOING BUSINESS IN THE SHERIDAN COUNTY AREA, APPLICANTS MUST BE RECOMMENDED FOR MEMBERSHIP BY A MEMBER IN GOOD STANDING OF THE BIG HORN HOME BUILDERS ASSOCIATION AND ATTEND AT LEAST TWO MEETINGS AS A GUEST BEFORE SUBMITTING APPLICATION FOR MEMBERSHIP. PLEASE HAVE THIS APPLICATION SIGNED BY YOUR SPONSOR BEFORE PRESENTING IT FOR REVIEW BY THE BOARD OF DIRECTORS.

Sponsor Information:

Recommended for membership by: _____
(Print Name of Sponsor) (Signature of Sponsor)

Sponsors Member Number: _____ Dates of meetings attended as guest: _____, _____

Return this application with \$368.00 membership fees to: Big Horn Home Builders Association
PO Box 7248
Sheridan WY 82801

For questions or additional information, call 307-752-1603 or email info.bhhba@gmail.com

Board member assigned to check references and review: _____

- Applicant attended at least two meetings as a guest.
- Applicant signed off on bylaws and Code of Ethics.
- Applicant checked at County Court: No outstanding law suits No judgments outstanding
- Applicant checked with City Building Department: Bonded Insured Licensed No outstanding violations
- Applicants references checked:
 - Services provided in good faith
 - Problems with references: Explain _____

FOR ASSOCIATION USE ONLY: Approved Rejected (See below)

The Big Horn Home Builders Board of Directors reserves the right to review this application and the membership procedure at any time and make changes as they deem appropriate.

Signature of Committee Member